2026 NYEVS Aortic Boot Camp
Scholarship Guidelines

2026 NYEVS AORTIC BOOTCAMP FELLOWS SCHOLARSHIP GUIDELINES

The 2026 NYEVS Aortic Boot Camp Scholarship includes:

- Round-trip, Coach Airfare reimbursement ***(up to $550.00 USD)***
- Up to Four nights hotel accommodations
- Ground Transportation in NYC to & from the airport, up to $200 max. (Must supply receipts)

AIRLINE TRAVEL

- Approved participants must purchase their own airline ticket within 10 days of course approval to confirm participation. You will be reimbursed post conference up to $550.00 USD after all attendance requirements are met.
- No international flights or travel will be reimbursed, unless pre-approved by the Course Directors.
- Please plan your inbound flight to arrive any time on Wednesday, September 23rd (Note – hotel check-in is 4:00 PM).
- Return flights should be scheduled for departure on Sunday, September 27th at any time (Note – hotel check-out is 11:00 AM). Alternatively, you can leave on Saturday evening/night after the Saturday session, but you must get your departure time approved by Gaffney Events before booking.

HOTEL RESERVATIONS

Hotel reservations will be made by Gaffney Events upon course acceptance. Any other accommodation will not be reimbursed. Hotel room, fees and tax will be covered for up to four nights only: Wednesday, September 23rd, Thursday, September 24th, Friday, September 25th and Saturday, September 26th**. Any additional nights & room incidentals will be billed to your personal credit card and are based upon availability at the hotel. *Please inform Gaffney Events at your earliest convenience if you require additional nights so the correct arrival and departure dates are reserved for you*.

You will be asked to supply a credit card upon check-in to cover any Incidentals and/or additional hotel nights.

REIMBURSEMENT POLICY

Sign-in is REQUIRED at the Registration Desk each morning and afternoon to confirm attendance. Travel expenses will not be reimbursed if the participant has not signed-in each day and been in attendance all days. No expenses will be reimbursed without a copy of receipts. PLEASE SAVE ALL RECEIPTS

- Upon conclusion of the course, the Fellows Reimbursement Form must be completed and sent with the original receipts via email to Adina Welch, adina@gaffneyevents.com
- Please submit no later than 10 business days after the event, by Friday, October 9th. Once the completed form and receipts are reviewed and approved, a check will be mailed, or an ACH transfer will be issued to the participant.

Approved Reimbursable Expenses	Non-Reimbursable Expenses
○ Airfare expenses up to $550.00 USD ○ Airport transfers (taxi, uber or van services, no limousines), must supply original receipt ○ Parking at Hotel (If driving)	○ Cancelled flights and hotel room cancellation fees ○ Extra fees related to missing confirmed flights ○ Additional hotel nights outside of the covered stay ○ Long distance phone calls, movies from the hotel room, mini bar, room service or internet fees, Spas or health club fees ○ Meals outside of the provided breakfast, breaks, lunch & reception as part of the training ○ Limousine service, Rental cars, Baggage fees ○ Gas or Mileage if flying ○ Taxis for personal use during your stay

*** You may opt to leave on Saturday evening after the conclusion of the NY Endovascular Summit*